

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 6th July 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
1021	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Andy Turner Cllr Colin Taylor Cllr Stuart McLean Cllr Dave Adams</p> <p>Also in Attendance Cllr Piers Brown (Cranborne Chase Councillor) joined the meeting at 8.00pm. Ciona Nicholson (Clerk)</p> <p>Apologies None</p>	
1022	<p>Declarations of Interest & Grants for Dispensation</p> <p>None</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
1023	<p>Matters arising from the last F&GP Parish Council Meeting held 1st June 2023.</p> <p>Cllr McLean confirmed that the newly discovered highway sign is currently being sandblasted by a company in Blandford.</p>	
1024	<p>Play Area Matters & Reports</p> <p>The weekly on-sight play area inspections are being carried out during the Spring & Summer months by Cllr McLean – play equipment in general remains in good order with exception of a missing timber from the lower floor of the high platform. Cllr Adams (DA) volunteered to replace missing timber.</p> <p>Cllr Meaden agreed to collect the metal old bin from the play area.</p>	<p>DA</p> <p>SM</p>

<p>1025</p>	<p>Sports Association Matters</p> <p>The Cricket Club have completed the clear out of the green shed and disposed of both surplus mowers. All unused kit and unwanted equipment has now been removed therefore Cllr Adams will be installing storage shelves in order to provide better organisation for clubs and provide additional space for the community event equipment. Expenditure for the purchase of brackets, and timbers previously approved.</p> <p>The old John Deere mower has been sold to a local contractor and monies have been received.</p> <p>Clerk to send a reminder to the Cricket Club Treasurer for annual fees for 2023/24.</p> <p>Cllr Turner to check WiFi router / external antennae & appropriate legislation for CCTV before installing the security camera.</p>	<p>DA</p> <p>Clerk</p>
<p>1026</p>	<p>Sports Facilities Matters & Recreation Ground</p> <p>Mr Stephen Pike met with the Clerk to discuss the potential move of the Shaftesbury Football U10 football team to form a new Handley Sports Youth Team. The team have played all of their 2022/23 home matches at the Sixpenny Handley Recreation Ground and would like to continue in 2023/24 season.</p> <p>The groundsman Mark Young has supported the new team by preparing the pitches ahead of their games currently played on the cricket pitch out of season.</p> <p>Mr Pike will continue to investigate the clubs' future and will keep the Sports Association updated.</p> <p>Members noted the increase in water use age in order to maintain the cricket square. Clerk to notify members of the Cricket Club and send a reminder of annual fees.</p> <p>Members noted a number of security risks (windows left open) to the Sports Pavilion recently including a number of reports of lights being left on. Cllr Meaden to advise the Penny Tap Team.</p> <p>Energy Efficiency – Hot water cylinder quote</p> <p>Cllr Adams explained to members the industrial scale rather than domestic size of the replacement of water cylinders with emersions in the Sports Pavilion. To understand the financial benefit, it is essential to monitor the frequency of the shower facilities.</p> <p>Cllr Adams (DA) to provide a proposal for 3KW water heater option.</p> <p>Clerk to ask S Wallworth Electrical Services to check available space on the consumer unit.</p>	<p>SM</p> <p>DA</p> <p>Clerk</p>
<p>1027</p>	<p>Village Hall Matters</p> <p>Clerk confirmed the purchase of a Recreation Ground based defibrillator from the Seven-side Defibs:</p> <ul style="list-style-type: none"> iPADSP1 defibrillator £1099.00 (including pads) 7-year warranty 1x Adult & child electrode pads 1x battery pack 1x AED rescue pack 1x Orange carry case External Heated & locked Cabinet £500.00 £1599.00 £319.80 VAT £1918.80 Total - Expenditure approved at a previous F&GP. 	

1028	Allotment Association Cllr Adams updated members on water issues/hose pipe usage and confirmed recent bills contained a short term leak during the season. The Creative Hub has approached the Common Road Committee for assistance installing a wash basin in the WC. Cllr Adams to assist. It was agreed for overgrown and untidy plots be cleared at the end of the season (September).	
1029	Correspondence Update from Cllr Brown who attended the F&GP meeting: <ul style="list-style-type: none">• Sheasby – High Street dilapidated and dangerous fence inspected by DC and deemed not urgent was challenged by Cllr Brown – the matter to be reviewed.• A legal notice was sent to resident of 10 Paddock Close for the removal of the obstruction and the reinstatement of street furniture.• Recent untidy and unsightly grass cutting by Dorset Council operatives observed by Cllr Brown – request to remove cuttings is on-going. Correspondence received from resident in Keats Meadow reporting the damaged dangerous broken tiles on the wall between Meadow Court and Keats Meadow. Establish ownership either Dorset Council or Aster Housing Association. Citizen Advice Outreach Bus will be attending Sixpenny Handley Hub shortly (dates to be confirmed) End of Year Accounts 2022/23 have been submitted to the External Auditors. Cllr Reed updated members of the CLT planning application submission – Autumn 2023.	Clerk
1030	Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 1 July 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny. Clerk to administrate payments, 1 st Scrutineer Cllr S McLean, 1 st Cllr C Taylor & 2 nd Cllr A Turner to authorise payments. Members reviewed 1 st quarter spend against budget.	

Meeting Closed 8.48pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 24th August 2023

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 6th July 2023.

Date Description Receipts payment

06/07/2023	Dorset Council Rent	SO	484.00
06/07/2023	Staff salary (June Salary Payment & back pay)	On-line	1161.21
06/07/2023	Nest Pension Payment (& back pay)	on-line	86.35
06/07/2023	C Nicholson (Reimbursement Smarty card)	On-line	20.00
06/07/2023	A Burt (Repairs to fencing & extra strimming football bank)	On-line	651.50
06/07/2023	Furniture @ Work (Village Hall noticeboard)	On-line	823.20
06/07/2023	Sharon Carter (Annual Internal Audit 2022-23)	On-line	250.00
06/07/2023	Mr Dave Adams (Reimbursement mower fuel)	On-line	17.41
06/07/2023	TEEC (Website Hosting)	On-line	144.00
06/07/2023	Glasdon (Black waste bin)	On-line	243.88
	July Total		3881.55

To be submitted by the Clerk on Friday 6th July 2023.

Scrutineer – Cllr Stuart McLean
1st On-line authorisation Cllr Taylor
2nd On-line authorisation Cllr Turner

Scrutineer.....Date.....
.....